

## 2021 Application Period

### Pipefitter and Air Conditioning-Refrigeration Apprenticeship

**Application Start date:** January 4, 2021 – 9:00 a.m.

**Application End date:** January 15, 2021 – 5:00 p.m.

**NEW! Online Applications @ [www.pipefitters537.org](http://www.pipefitters537.org)**

**We will take online applications from January 4<sup>th</sup> through January 15<sup>th</sup>**

**You will not be able to submit your application until you have uploaded ALL required documents and completed parts of the application.**

#### Applicant Qualifications:

1. Must apply online and upload copies of **all** required documents listed below.
2. Must be 18 years of age by September 1, 2021
3. Must have a High School Diploma or equivalent or are currently a High School Senior and shall earn a high school diploma or equivalent by July 1, 2021.
4. Provide a doctor's letter stating you are physically capable of performing work of this trade or can work without restriction. (Please refer to online Form, *Duties of an Apprentice*) We DO NOT want a copy of your physical.
5. Be able to successfully complete an aptitude test administered at our Training Center by the Committee or other competent organization
6. Be a citizen of the United States – if born in another country, you must provide a copy of a US Passport or Naturalization Certificate.
7. \$30 Non-Refundable Application Fee to be paid online by credit card or debit card.
8. The Application process is Web based. Applicants must have a valid email account and access to the internet and a computer.

#### Required Documents: Copies of the following documents **must** be submitted with application.

1. \*High School Diploma or GED (including transcript of grades)  
\*if you are a HS Senior – please submit a current transcript of grades from your school
2. Birth Certificate – If not in English, a translation must be provided.
3. Social Security Card
4. Valid Driver's License
5. Letter from a doctor stating the applicant is physically capable of performing the work of an apprentice or can work without any restrictions. (Do not submit a physical!)
6. Form DD-214 Military Discharge (**if applicable**)
7. Prior year's W-2 Form (**if applicable**)
8. Copy of Driving Record from RMV – **for HVAC applicants only**

**PLEASE REMEMBER TO NOTIFY US OF ANY ADDRESS or E-Mail CHANGES!**

**No application will be accepted after 5:00 PM on Friday, January 15<sup>th</sup>**

#### Questions

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**For More Information, please visit our Website: [www.pipefitters537.org](http://www.pipefitters537.org)**

#### **Notice of Nondiscriminatory Policy as to Students**

The Pipefitters Local Union No. 537 Education Trust and its Joint Apprentice Training Committee administer an apprentice training program that admits students of any race, color, national origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. The training program does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and other school-administered programs. For more information please visit <http://www.pipefitters537.org/training.aspx>.