

## 2018 Application Period

### Pipefitter and Air Conditioning~Refrigeration Apprenticeship

**Application Start date:** January 2, 2018

**Application End date:** February 1, 2018

**Location:** 333 Providence Highway, Norwood, MA (note new temporary address)

**Hours for Applying:** Monday through Thursday (10:30 a.m. to 3:30 p.m.)

**\* CLOSED Fridays and Weekends**

#### **Applicant Qualifications:**

1. Must apply in person
2. Must be 18 years of age by September 1, 2018
3. Shall have earned a high school diploma or equivalent by July 1, 2018
4. Provide a doctor's letter stating physically capable of performing work of this trade.
5. Be able to successfully complete an aptitude test administered by the Committee or other competent organization
6. Refrigerant Applicants must provide a current Driving Record
7. Must be a citizen of the United States

#### **Required Documents:** *copies* of the following documents must be submitted with application.

1. Completed Application Form (available in office only)
2. High School Diploma or GED (including transcript of grades)
3. Birth Certificate
4. Social Security Card
5. Valid Driver's License
6. Form DD-214 Military Discharge (if applicable)
7. Prior year's W-2 Form (if applicable)
8. Doctor's letter stating applicant is physically capable of performing the work of the trade.
9. Refrigeration Applicants must provide copy of recent driving record
10. \$30 Non-Refundable Application Fee (money order/bank check only)  
Please make payable to LU 537 ETF.

Additional information will be given to applicant at the time of application. Applicants will be notified of their aptitude test date and time at the time of application. PLEASE REMEMBER TO NOTIFY US OF ANY ADDRESS CHANGES!

**No application will be accepted after 3:30 PM on Thursday, February 1, 2018**

For additional information see our website: [www.pipefitters537.com](http://www.pipefitters537.com)

#### **NOTE**

You must have **copies** of all the above documents or we will not accept your application. Partial applications will **not** be accepted. **Copies will not be made for you.**

**There is a \$30 Non-Refundable Application Fee** – this must be paid at the time of application. **We will accept money orders or bank checks only** (no cash, credit cards or personal checks). Money orders should be made out to LU 537 ETF (Local Union 537 Education Trust Fund)